

Toll Free Number : 1-800-570-5001 | Email : support@capitalmindmf.com | Website : https://www.capitalmindmf.com

Application No.

Please read the instructions and refer to SID, KIM and Addendums issued for the respective schemes and SAI of Capitalmind Mutual Fund.

1. DISTRIBUTOR INFORMATION*					(Please refer instruction no. 1)
Broker Code/ ARN / RIA** / PMRN** Code	Sub Broker /Agent's ARN Code	Bank Branch Code	Internal Code for Sub - Agent / Employee	EUIIN*	ISC Date Timestamp & Reference No.

☐ \*\*By mentioning RIA/PMRN code, I/We authorize you to share with the Investment Adviser / Portfolio Manager the details of my/our transaction in the scheme (s) of Capitalmind Mutual Fund. (Please ✓ if applicable)  
\*In case the EUIIN box has been left blank, please refer the point related to EUIIN in the Declaration & Signatures section overleaf.

2. UNIT HOLDING OPTION (Mandatory)	<input type="checkbox"/> PHYSICAL MODE	<input type="checkbox"/> DEMAT MODE*	(Please refer instruction no. 7)
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\*Demat Account details are mandatory if the investor wishes to hold the units in Demat Mode. Please ensure that the sequence of names as given in the order of the applicants matches as per the Depository Details. In case of any ambiguity or validation failure with the depository details, AMC will allot units in the Physical Mode.

National Securities Depository Limited		Central Depository Services (India) Limited	
DP Name -		DP Name -	
DP ID	I N	DP ID	Beneficiary A/c No.

Enclosures - Please ☒ Client Masters List (CML) ☐ Transaction cum Holding Statement ☐ Delivery Instruction Slip (DIS)

3. MODE OF HOLDING (Mandatory)	(Please refer instruction no. 5)
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(In case of Demat Purchase, Mode of Holding should be same as in Demat Account) ☐ Single ☐ Joint ☐ Anyone or Survivor (Default)

4. APPLICANT'S NAME AND INFORMATION (Mandatory) to be filled in BLOCK LETTERS. (Name and DOB shall be as per Income Tax Records)	(Please refer instruction no. 3)
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Folio No. 



 Gender ☐ Male ☐ Female ☐ Others

Name of Sole / 1st Applicant Mr. / Ms. / M/s. 



  
(Name as per IT Records)

PAN/PEKRN 



 CKYC No. 



 Date of Birth

Mobile No. 



 Email ID

The Email ID belongs to (Mandatory Please ✓) ☐ Self ☐ Spouse ☐ Dependent Children ☐ Dependent Siblings ☐ Dependent Parents ☐ Guardian ☐ PMS ☐ Custodian ☐ POA  
The Mobile No. belongs to (Mandatory Please ✓) ☐ Self ☐ Spouse ☐ Dependent Children ☐ Dependent Siblings ☐ Dependent Parents ☐ Guardian ☐ PMS ☐ Custodian ☐ POA

The default Communication mode is E-mail only, if you wish to receive following document(s) via physical mode: (please ✓ here) ☐ Account Statement ☐ Annual Report/Abridged summary ☐ Other Statutory Information.  
(We would recommend you to choose an online mode to help us save paper & contribute towards a greener & cleaner environment.)

LEI Code 



 Valid upto 



 (Legal Entity Identifier Number is Mandatory for transaction value of INR 50 crore and above for Non-Individual investors. Refer instruction no.3a)

Tax Status (Mandatory, Please ✓) ☐ Resident Individual ☐ NRI-Repatriation ☐ NRI-Non Repatriation ☐ Partnership ☐ Trust ☐ HUF ☐ AOP  
☐ Minor through guardian ☐ Company ☐ FIIs ☐ PIO ☐ Body Corporate ☐ Society/Club ☐ Sole Proprietorship  
☐ Non Profit Organisation ☐ Financial Institution ☐ NBFC ☐ Bank ☐ Others (Please Specify)

Non Profit Organization [NPO] ☐ Yes or ☐ No

We are falling under "Non-Profit Organization" [NPO] which has been constituted for religious or charitable purposes referred to in clause (15) of section 2 of the Income-tax Act, 1961 (43 of 1961), and is registered as a trust or a society under the Societies Registration Act, 1860 (21 of 1860) or any similar State legislation or a Company registered under the section 8 of the Companies Act, 2013 (18 of 2013). If yes, please quote the Registration No. provided by DARPAN portal of NITI Aayog:

If not, please register immediately and confirm with the above information. Failure to get above confirmation or registration with the portal as mandated, wherever applicable will force MF / AMC/ RTA to register your entity name in the above portal and may report to the relevant authorities as applicable. We am/are aware that we may be liable for it for any fines or consequences as required under the respective statutory requirements and authorize you to deduct such fines/charges under intimation to me/us or collect such fines/charges in any other manner as might be applicable

GUARDIAN DETAILS (In case First / Sole Applicant is minor) /CONTACT PERSON- DESIGNATION / POA HOLDER (In case of Non- Individual Investors)	(Name and DOB shall be as per IT Records)
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Mr. / Ms. 



  
(Name as per IT Records)

PAN (Mandatory) 



 CKYC No. 



 Gender ☐ Male ☐ Female ☐ Others

Mobile No. 



 Email ID

Designation/Relationship with Minor 



 Date of Birth/Date of Incorporation (Mandatory)

Date of Birth Proof for minors (Any One)
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☐ Birth Certificate ☐ Marks Sheet (HSC/ICSE/CBSE) ☐ School Leaving Certificate ☐ Passport ☐ Others

## ACKNOWLEDGEMENT SLIP

Capitalmind Asset Management Private Limited 2323, Prakash Arcade 1st Floor, 17th Cross HSR Layout Sector 1, Bengaluru, Karnataka - 560102.

Received from Mr. / Ms. \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Application No.

Collection Centre / Capitalmind AMC Stamp & Signature

**5a. MAILING ADDRESS** (Address as per KYC) (Mandatory)

Local Address of 1st Applicant \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_ Dist. \_\_\_\_\_

State \_\_\_\_\_ Pin Code \_\_\_\_\_ Telephone \_\_\_\_\_ Mobile \_\_\_\_\_

**5b. OVERSEAS CORRESPONDENCE ADDRESS** (Mandatory for NRI/ FIApplicant)

[Please provide Full Address. P. O. Box address is not sufficient] \_\_\_\_\_

\_\_\_\_\_ Zip Code: \_\_\_\_\_ Telephone \_\_\_\_\_ Mobile \_\_\_\_\_

**6a. SECOND APPLICANT'S DETAILS\*** (In case of Minor, there shall be no joint holders) [Name and DOB shall be as per Income Tax Records] (all fields mandatory if applicable)

Name Mr. / Ms. \_\_\_\_\_  
(Name as per IT Records) First Middle Last

PAN \_\_\_\_\_ CKYC No. \_\_\_\_\_ Gender ☐ Male ☐ Female ☐ Others

Mobile No. \_\_\_\_\_ Email ID \_\_\_\_\_ Date of Birth 

D	D	M	M	Y	Y	Y	Y
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The Email ID belongs to (Mandatory Please ☒) ☐ Self ☐ Spouse ☐ Dependent Children ☐ Dependent Siblings ☐ Dependent Parents ☐ Guardian ☐ PMS ☐ Custodian ☐ POA

The Mobile No. belongs to (Mandatory Please ☒) ☐ Self ☐ Spouse ☐ Dependent Children ☐ Dependent Siblings ☐ Dependent Parents ☐ Guardian ☐ PMS ☐ Custodian ☐ POA

Tax Status  
(Mandatory, Please ☒) ☐ Resident Individual ☐ NRI-Repatriation ☐ NRI-Non Repatriation

**6b. THIRD APPLICANT'S DETAILS\*** (In case of Minor, there shall be no joint holders) [Name and DOB shall be as per Income Tax Records] (all fields mandatory if applicable)

Name Mr. / Ms. \_\_\_\_\_  
(Name as per IT Records) First Middle Last

PAN \_\_\_\_\_ CKYC No. \_\_\_\_\_ Gender ☐ Male ☐ Female ☐ Others

Mobile No. \_\_\_\_\_ Email ID \_\_\_\_\_ Date of Birth 

D	D	M	M	Y	Y	Y	Y
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The Email ID belongs to (Mandatory Please ☒) ☐ Self ☐ Spouse ☐ Dependent Children ☐ Dependent Siblings ☐ Dependent Parents ☐ Guardian ☐ PMS ☐ Custodian ☐ POA

The Mobile No. belongs to (Mandatory Please ☒) ☐ Self ☐ Spouse ☐ Dependent Children ☐ Dependent Siblings ☐ Dependent Parents ☐ Guardian ☐ PMS ☐ Custodian ☐ POA

Tax Status  
(Mandatory, Please ☒) ☐ Resident Individual ☐ NRI-Repatriation ☐ NRI-Non Repatriation

**7. KYC Details** (Mandatory)

(Please refer instruction no. 3e)

**First Applicant:** ☐ Private Sector Service ☐ Public Sector Service ☐ Government Service ☐ Business ☐ Professional ☐ Agriculturist ☐ Retired  
☐ Housewife ☐ Student ☐ Forex Dealer ☐ Others (please specify) \_\_\_\_\_

**Second Applicant:** ☐ Private Sector Service ☐ Public Sector Service ☐ Government Service ☐ Business ☐ Professional ☐ Agriculturist ☐ Retired  
☐ Housewife ☐ Student ☐ Forex Dealer ☐ Others (please specify) \_\_\_\_\_

**Third Applicant:** ☐ Private Sector Service ☐ Public Sector Service ☐ Government Service ☐ Business ☐ Professional ☐ Agriculturist ☐ Retired  
☐ Housewife ☐ Student ☐ Forex Dealer ☐ Others (please specify) \_\_\_\_\_

**Gross Annual Income** (Mandatory)

**First Applicant:** ☐ Below 1 Lac ☐ 1-5 Lacs ☐ 5-10 Lacs ☐ 10-25 Lacs ☐ >25 Lacs-1 crore ☐ >1 crore  
OR Net worth\* (for Non-Individuals) ₹ (please specify) \_\_\_\_\_ as on 

D	D	M	M	Y	Y	Y	Y
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 (Not older than 1 year)

**Second Applicant:** ☐ Below 1 Lac ☐ 1-5 Lacs ☐ 5-10 Lacs ☐ 10-25 Lacs ☐ >25 Lacs-1 crore ☐ >1 crore  
OR Net worth\* (for Non-Individuals) ₹ (please specify) \_\_\_\_\_ as on 

D	D	M	M	Y	Y	Y	Y
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 (Not older than 1 year)

**Third Applicant:** ☐ Below 1 Lac ☐ 1-5 Lacs ☐ 5-10 Lacs ☐ 10-25 Lacs ☐ >25 Lacs-1 crore ☐ >1 crore  
OR Net worth\* (for Non-Individuals) ₹ (please specify) \_\_\_\_\_ as on 

D	D	M	M	Y	Y	Y	Y
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 (Not older than 1 year)

**For Individuals** (Mandatory if applicable)

(Please refer instruction no. 3d)

**First Applicant:** ☐ I am Politically Exposed Person (PEP) ☐ I am Related to Politically Exposed Person (RPEP) ☐ Not applicable

**Second Applicant:** ☐ I am Politically Exposed Person (PEP) ☐ I am Related to Politically Exposed Person (RPEP) ☐ Not applicable

**Third Applicant:** ☐ I am Politically Exposed Person (PEP) ☐ I am Related to Politically Exposed Person (RPEP) ☐ Not applicable

**For Non Individuals, if involved in any of the below mentioned services, please ☒ the appropriate option :** (Mandatory if applicable)

(i) Foreign Exchange / Money Changer Services ☐ Yes ☐ No (ii) Gaming / Gambling / Lottery / Casino Services ☐ Yes ☐ No (iii) Money Lending / Pawning ☐ Yes ☐ No

SR. NO.	SCHEME NAME /PLAN	OPTION	NET AMOUNT PAID (₹)	PAYMENT DETAILS	
				Cheque/UTR No.(in case of NEFT/RTGS)	Bank and Branch
1.	Capitalmind <input type="checkbox"/> Regular <input type="checkbox"/> Direct	<input type="checkbox"/> Growth			

**8. BANK ACCOUNT DETAILS FOR PAYOUT** (Please attach copy of cancelled cheque) (Mandatory)

(Please refer instruction no. 4)

Name of the Bank									
Account No.					Account Type				
					<input type="checkbox"/> SB <input type="checkbox"/> CA <input type="checkbox"/> SB-NRE <input type="checkbox"/> SB-NRO <input type="checkbox"/> Others				
Bank Branch									
Address									
Bank City			State			Pincode			
MICR Code (9 digits)					IFSC Code for NEFT / RTGS <div style="float: right; font-size: small;">             \$This is an 11 Digit Number, kindly obtain it from your cheque copy or Bank Branch.         </div>				

**9. INVESTMENT & PAYMENT DETAILS\*** The name of the first/ sole applicant must be pre-printed on the cheque. (Mandatory)

(Please refer instruction no. 6)

Scheme Name	Plan	Option
Capitalmind	<input type="checkbox"/> Regular Plan <input type="checkbox"/> Direct Plan	<input type="checkbox"/> Growth (Default)

Payment Type ( Please ✓ )	<input type="checkbox"/> Non-Third Party	<input type="checkbox"/> Third Party Payment (Pls fill third party declaration form)
Transaction Type	<input type="checkbox"/> Lumpsum (refer SID for minimum amount)	<input type="checkbox"/> SIP*(minimum amount 10000)
Amount (INR)		
Mode of Payment ( Please ✓ ) <input type="checkbox"/> Cheque <input type="checkbox"/> NEFT / RTGS <input type="checkbox"/> OTM (One Time Mandate) (This facility is only applicable for Existing Investors who have an existing OTM registered in the folio.)	Cheque / UTR No.	Cheque / UTR No.
Date		
Drawn on Bank		
A/c Number		

Cheque should be drawn in favour of scheme name e.g. "Capitalmind Flexi Cap Fund"/ "Capitalmind Liquid Fund"

\*If you wish to register SIP, kindly fill the relevant SIP Registration &amp; OTM Debit Mandate Form.

Reason for investment   ☐ House   ☐ Children's Education   ☐ Children's Marriage   ☐ Car   ☐ Retirement   ☐ Others (please specify) \_\_\_\_\_

Investment horizon   Please (✓) anyone   ☐ 5 Years   ☐ 10 Years   ☐ 15 Years   ☐ 20 Years   ☐ 25 Years

**10. FATCA AND CRS DETAILS FOR INDIVIDUALS** (Including Sole Proprietor) (Mandatory)

(Please refer instruction no. 8)

Non-Individual investors should mandatorily fill separate FATCA and Ultimate Beneficial Ownership (UBO) Form. The below information is required for all applicants/guardian

Particulars	Place/City of Birth	Country of Birth	Country of Citizenship / Nationality
First Applicant / Guardian			<input type="checkbox"/> Indian <input type="checkbox"/> Others (Please specify) _____
Second Applicant			<input type="checkbox"/> Indian <input type="checkbox"/> Others (Please specify) _____
Third Applicant			<input type="checkbox"/> Indian <input type="checkbox"/> Others (Please specify) _____

Are you a tax resident (i.e., are you assessed for Tax) in any other country outside India?   ☐ Yes   ☐ No [Please tick (✓)]

If 'YES' please fill for ALL countries (other than India) in which you are a Resident for tax purpose i.e. where you are a Citizen/Resident/Green Card Holder/Tax Resident in the respective countries.

Particulars	Country of Tax Residency	Tax Identification Number or Functional Equivalent	Identification Type (TIN or other please specify)	If TIN is not available please tick (✓) the reason A, B or C (as defined below)
First Applicant / Guardian				Reason : A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/>
Second Applicant				Reason : A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/>
Third Applicant				Reason : A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/>

- ☐ Reason A ⇒ The country where the Account Holder is liable to pay tax does not issue Tax Identification Numbers to its residents.
- ☐ Reason B ⇒ No TIN required (Select this reason only if the authorities of the respective country of tax residence do not require the TIN to be collected)
- ☐ Reason C ⇒ Others, please state the reason thereof: \_\_\_\_\_

<b>*Address Type of Sole/1st Holder:</b> <input type="checkbox"/> Residential <input type="checkbox"/> Registered Office <input type="checkbox"/> Business	<b>*Address Type of 2nd Holder:</b> <input type="checkbox"/> Residential <input type="checkbox"/> Registered Office <input type="checkbox"/> Business	<b>*Address Type of 3rd Holder:</b> <input type="checkbox"/> Residential <input type="checkbox"/> Registered Office <input type="checkbox"/> Business
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\*If the address type is not ticked the default will be considered as residential.

**Mutual Fund investments are subject to market risks, read all scheme related documents carefully.**

**11. NOMINATION DETAILS\* (To be filled in by individuals singly or jointly. Mandatory only for Investors who opt to hold units in Non-Demat) (Please refer instruction no. 9)**

☐ I/We do hereby nominate the person(s) more particularly described here under to receive the Units held in my/our Folio in the event of my/our death.  
(Please fill the nominee details in the table given below)

OR

☐ I/We hereby confirm that I/We do not wish to appoint any nominee(s) for my mutual fund units held in my/our mutual fund folio. I/We understand the implications/issues involved in non-appointment of any nominee(s) and am/are further aware that in case of my demise/death of all the unit holders in the folio, my/our legal heir(s) would need to submit all the requisite documents issued by the Court or such other competent authority, as may be required by the Mutual Fund/AMC for settlement of death claim/transmission of units in favour of the legal heir(s), based on the value of the units held in the mutual fund folio.

If you do not wish to nominate (Opt Out of Nomination), it is mandatory to sign as per the mode of holding in signature space provided below i.e. in Nomination Details section

**NOMINATION DETAILS (List all nominees below; ensure the total of all nomination percentage adds up to 100%)**

**Nominee 1**

Name of the Nominee*				Nomination(%)*										
Relationship with applicant*				Mobile Number*										
Email ID*				Residential Address*										
				Pin										
Proof of Identity*	<input type="checkbox"/> PAN <input type="checkbox"/> Driving Licence <input type="checkbox"/> Aadhaar <input type="checkbox"/> Passport number in case of NRI/ OCI/ PIO				DOB	D	D	M	M	Y	Y	Y	Y	
Identification No*														
Nominee / Guardian (In Case of Minor)														

**Nominee 2**

Name of the Nominee*				Nomination(%)*										
Relationship with applicant*				Mobile Number*										
Email ID*				Residential Address*										
				Pin										
Proof of Identity*	<input type="checkbox"/> PAN <input type="checkbox"/> Driving Licence <input type="checkbox"/> Aadhaar <input type="checkbox"/> Passport number in case of NRI/ OCI/ PIO				DOB	D	D	M	M	Y	Y	Y	Y	
Identification No*														
Nominee / Guardian (In Case of Minor)														

**Nominee 3**

Name of the Nominee*				Nomination(%)*										
Relationship with applicant*				Mobile Number*										
Email ID*				Residential Address*										
				Pin										
Proof of Identity*	<input type="checkbox"/> PAN <input type="checkbox"/> Driving Licence <input type="checkbox"/> Aadhaar <input type="checkbox"/> Passport number in case of NRI/ OCI/ PIO				DOB	D	D	M	M	Y	Y	Y	Y	
Identification No*														
Nominee / Guardian (In Case of Minor)														

\*All fields are mandatory.

**Signature(s)** All Unit holders to mandatorily sign irrespective of the mode of holding.

Sign of 1st Applicant / Guardian	Sign of 2nd Applicant	Sign of 3rd Applicant
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**12. CONFIRMATION CLAUSE**

I/We hereby confirm to have read, understood and agree to the privacy policy available on [www.capitalmindmf.com](http://www.capitalmindmf.com) I/We accord my/our consent to the AMC/Fund for collecting, receiving, possessing, storing, dealing, handling or disclosure of my/our personal data and hereby authorise to disclose it to the third party or another body corporate or any person acting under a contract with the AMC or the Fund.

### 13. DECLARATION AND SIGNATURES (Mandatory)

(Please refer instruction no. 10)

I/We hereby confirm and declare as under- I/We have read and understood the contents of the Statement of Additional Information of Capitalmind Mutual Fund and the Scheme Information Document(s)/Key Information memorandum of the respective Scheme(s) and Addenda thereto, issued from time to time and the Instructions. I/We, hereby apply to the Trustee of Capitalmind Mutual Fund for allotment of units of the Scheme(s) of Capitalmind Mutual Fund, as indicated above and agree to abide by the terms, conditions, rules and regulations of the relevant Scheme(s). I/We have neither received nor been induced by any rebate or gifts, directly or indirectly in making this investment. I/We declare that I am/We are authorised to make this investment and the amount invested in the Scheme is through legitimate sources only and is not designed for the purpose of contravention or evasion of any Act, Regulation, Rule, Notification, Directions or any other applicable laws enacted by the Government of India or any Statutory Authority. The ARN holder has disclosed to me/us all the commissions (in the form of trail commission or any other mode), payable to him for the different competing Schemes of various Mutual Funds from amongst which the Scheme(s) is/are being recommended to me/us. I/We declare that the information given in this application form is correct, complete and truly stated. In the event of my/our not fulfilling the KYC process to the satisfaction of the AMC/Capitalmind Mutual Fund, I/We hereby authorise the AMC/Capitalmind Mutual Fund to redeem the units against the funds invested by me/us at the applicable NAV as on the date of such redemption. I/We agree to notify Capitalmind Asset Management Private Limited immediately in the event the information in the self-certification changes. For investors investing in Direct Plan: I/We hereby agree that the AMC has not recommended or advised me/us regarding the suitability or appropriateness of the product/scheme/plan. Applicable to NRIS: I/We confirm that I am/We are Non-Resident(s) of Indian Nationality/Origin and I/We hereby confirm that the funds for subscription have been remitted from abroad through normal banking channels or from funds in my/our Non-Resident External / Ordinary Account/ FCNR Account (s). FATCA and CRS Declaration: I/We hereby acknowledge and confirm that the information provided in this form is true and correct to the best of my/our knowledge and belief. In case any of the above specified information is found to be false or untrue or misleading or misrepresenting, I/We shall be liable for it. I/We also undertake to keep you informed in writing about any changes/modification to the above information in future and also undertake to provide any other additional information as may be required at your end. I/We hereby authorise you to disclose, share, remit in any form, mode or manner, all/any of the information provided by me/us, including all changes, updates to such information as and when provided by me/us to Mutual Fund, its Sponsor, Asset Management Company, trustees, their employees ('the Authorised Parties') or any Indian or foreign governmental or statutory or judicial authorities/agencies including but not limited to the Financial Intelligence Unit-India (FIU-IND), the tax /revenue authorities and other investigation agencies without any obligation of advising me/us of the same.

☐ Please ✓ : if the EUIN space is left blank: I / We hereby confirm that the EUIN box has been intentionally left blank by me/us as this is an "execution-only" transaction without any interaction or advice by the employee/relationship manager/sales person of the above distributor or notwithstanding the advice of in-appropriateness, if any, provided by the employee/relationship manager/sales person of the distributor and the distributor has not charged any advisory fees on this transaction.

**Signature(s)** should be as it appears in the Folio / on the Application Form and in the same order. In case the mode of holding is joint, all Unit holders are required to sign.

Sign of 1st Applicant / Guardian / Authorised Signatory / POA	Sign of 2nd Applicant / Authorised Signatory / POA	Sign of 3rd Applicant / Authorised Signatory / POA
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#### Points to remember

Please ensure that:	Documents	Individuals	Companies	Societies	Partnership Firms	Investments through PoA	Trust	NRI	FII(s)/ FPI	Sole Proprietor	Minor	HUF
1. Your Application Form is complete in all respects & signed by all applicants.	Resolution / Authorisation to invest		✓	✓	✓		✓		✓			
2. Name, Address and Contact Details are mentioned in full. Email id & Mobile number should be provided along with the declaration whether it belongs to Self or a Family member.	HUF / Trust Deed						✓					✓
3. Bank Account Details are entered completely and correctly. IFSC Code & 9 digit MICR Code of your Bank is mentioned in the Application Form.	Bye - Laws			✓								
4. Permanent Account Number (PAN) Mandatory for all Investors (including guardians, joint holders, NRIs and POA holders) irrespective of the investment amount.	Partnership Deed				✓							
5. Know Your Client (KYC) Mandatory for irrespective of the amount of investment (please refer the guideline 4(e) for more information)	SEBI Registration / Designated Depository Participant Registration Certificate 2								✓			
6. Your Investment Cheque is drawn in favour of < Scheme Name > dated and signed. For e.g "Capitalmind Flexi Cap Fund"	Proof of Date of birth										✓	
7. Application Number is mentioned on the reverse of the cheque.	Notarised Power of Attorney					✓						
8. A cancelled cheque leaf of your Bank is enclosed in case your investment cheque is not from the bank account that you have furnished in the Application Form.	Foreign Inward Remittance Certificate, in case payment is made by cheque from NRE /FCNR a/c, where applicable							✓				
9. Documents as listed are submitted along with the Application form (as applicable to your specific case).	KYC Acknowledgement	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	Demat Account Details (Client Master List Copy)3	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓
	FATCA CRS/UBO Declaration		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	PAN	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

1. Self attestation is mandatory 2. Copy of SEBI registration certificate (for FII) or Designated Depository Participant registration certificate (for FPI) should be provided 3. In case Units are applied in Electronic (Demat) mode.

## GENERAL GUIDELINES FOR COMMON APPLICATION FORM

- a. Please read the Scheme Information Document/Key Information Memorandum of the respective Scheme carefully before investing.
- b. Please furnish all information marked as 'MANDATORY': In the absence of any mandatory information, the application would be rejected.
- c. The application form should be completed in ENGLISH and in BLOCK LETTERS.
- d. All cheques and should be crossed "Account Payee only" and made in favour of "Scheme Name" - E.g. Capitalmind Flexi Cap Fund.
- e. If the Scheme name on the application form and on the payment instrument are different, the application may be processed and units allotted at applicable NAV of the scheme mentioned in the application/transaction slip duly signed by investor(s).
- f. Any over-writing / changes made while filling the form must be authenticated by cancelling the original entry, re-entering correct details and ensuring that all applicants counter-sign against each correction.
- g. Investors must write the application form number / folio number / PAN number on the reverse of the cheque
- h. FATCA Declaration: Individual investors, please fill in FATCA / CRS annexure and attach along with Application form. Non-Individual investors, please fill in UBO form along with FATCA / CRS annexure and attach along with Application form available on our website.
- i. In case of new individual investors who are not KYC compliant, please fill the CKYC form issued by Central KYC Registry (CKYC) appended in the form and also available on our website.
- j. In case of new non-individual investors, please fill the KYC application form issued by KYC Registration Agency available on our website <https://www.capitalmindmf.com>
- k. In case of existing individual and non individual investors who are KYC compliant, please provide the KYC acknowledgement issued by the KYC Registration Agency.
- l. Please strike off sections that are not applicable.

## INSTRUCTIONS FOR COMMON APPLICATION FORM

### 1. DISTRIBUTOR INFORMATION

- a. Commission (if any) shall be paid directly by the investor to the AMFI registered Distributors based on the investors' assessment of various factors including the service rendered by the distributor.
- b. Please mention 'DIRECT' in case the application is not routed through any distributor. \*If ARN is invalid/not empaneled then the transaction will be processed under direct mode as per regulatory guidelines.
- c. Pursuant to SEBI circular dated September 13, 2012, mutual funds have created a unique identity number of the employee/ relationship manager/ sales person of the distributor interacting with the investor for the sale of mutual fund products, in addition to the AMFI Registration Number (ARN) of the distributor. This Employee Unique Identification Number is referred as "EUIN". EUIN aims to assist in tackling the problem of mis-selling even if the employee/relationship manager/sales person leaves the employment of the distributor or his/her sub broker. Quoting of EUIN is mandatory in case of advisory transactions. Distributors are advised to ensure that the sub broker affixes his/her ARN code in the column "Sub broker ARN code" separately provided, in addition to the current practice of affixing the internal code issued by the main ARN holder in the "Sub broker code (as allotted by ARN holder)" column and the EUIN of the Sales Person (if any) in the "EUIN" column.
- d. Distributor are advised to ensure that they fill in the RIA/PMRN code, in case they are a Registered Investment Advisor / Portfolio Manager.
- e. Investors are requested to note that EUIN is applicable for transactions such as Purchases, Switches, Registrations of SIP/STP and EUIN is not applicable for transactions such as Installments under SIP/STP/SWP, Redemption, SWP Registration.
- f. Investors are requested to note that EUIN is largely applicable to sales persons of non individual ARN holders only (whether acting in the capacity of the main distributor or sub broker). Further, EUIN will not be applicable for overseas distributors who comply with the requirements as per AMFI circular.

### 2. EXISTING INVESTORS OF CAPITALMIND MUTUAL FUND

If you are an existing investor please mention your existing folio number, so that the unit will be allotted in the same folio. If it is blank, then new folio number will be generated..

### 3. SOLE/ FIRST APPLICANT'S DETAILS

- a. Please furnish names of all applicants. The name of the Sole /First Applicant should be mentioned in the same manner in which it appears in the Income Tax PAN card. Please note the following:
  - In case the applicant is a Non individual Investor (including HUF), then Legal Entity Identifier(LEI) Number is mandatory to be mentioned in the space provided. As per the RBI circular No. RBI/2020-21/82 - DPSS.CO.OD No.901/06.24.001/2020-21 dated January 05, 2021, it is mandatory for all Non-individuals to obtain Legal Entity Identifier(LEI) and quote the same for any transactions beyond ₹50 crore routed through RTGS / NEFT w.e.f 1st April'21. Further, the Contact person's name to be stated in the space provided (Name of Guardian/Contact Person)
  - In case the applicant is a minor, the Guardian's name should be stated in the space provided (Name of Guardian / Contact Person). It is mandatory to provide the minor's date of birth in the space provided.
  - In case the application is being made on behalf of a minor, he / she shall be the Sole Holder/Beneficiary. There shall be no joint account with a minor unitholder.
- b. Please indicate the tax status of the sole/1 applicant at the time of investment. The abbreviations used in this section are:  
NRI: Non-Resident Indian Individual, PIO: Person of Indian Origin, FII: Foreign Institution-al Investor, NGO: Non Government Organization, AOP: Association of Persons, BOI: Body of Individuals, HUF : Hindu Undivided Family.
- c. Where the investment is on behalf of a Minor by the Guardian:
  - The Minor shall be the first and sole holder in the account.
  - No Joint holders are allowed. In case an investor provides joint holder details, these shall be ignored.
  - Guardian should be either a natural guardian (i.e. father or mother) or a court appointed legal guardian.
  - Guardian should mention the relationship with Minor and date of birth of the Minor on the application form.
  - A document evidencing the relationship and date of birth of the Minor should be submitted along with the application form. Photocopy of any one of the following documents can be submitted a) Birth certificate of the minor or b) school leaving certificate/ mark sheet of Higher Secondary board of respective states, ICSE, CBSE etc. c) Passport of the minor d) Any other suitable proof evidencing the relationship.
  - Where the guardian is not a natural guardian (father or mother) and is a court appointed legal guardian, suitable supporting documentary evidence should be provided. Payment for investment by any mode shall be accepted from the bank account of the minor, parent or legal guardian of the minor or from the joint account of the minor with parent or legal guardian.
  - If the mandatory details and/or documents are not provided, the application is liable to be rejected without any information to the applicant.
- d. Politically Exposed Person (PEP)<sup>^</sup>

- a. <sup>^</sup>PEP are defined as individuals who are or have been entrusted with prominent public functions in a foreign country, e.g., Heads of States or of Governments, senior politicians,

senior Government/ judicial/ military officers, senior executives of state owned corporations, important political party officials, etc.

b) Domestic PEPs: Individuals who are or have been entrusted domestically with prominent public functions within India, for example Heads of State or of Governments, senior government, judicial or military officials, senior executives of state-owned corporations.

c) Family members are individuals who are related to PEP either directly or through marriage or similar forms of partnership.

#### e. KYC Requirements and details:

Please furnish PAN & KYC details for each applicant/unit holder, including the Guardian and/or Power Of Attorney (POA) holders as explained in the below points.

#### • PAN

It is mandatory for all investors (including guardians, joint holders, NRIs and power of attorney holders) to provide their Income Tax Permanent Account Number (PAN) and also submit a photo copy of the PAN card at the time of purchase of Units except for investors who are exempted from PAN requirement, please refer to KYC Form for exemption of PAN requirement.

#### • KNOW YOUR CUSTOMER (KYC)

a) Individual client who has registered under Central KYC Records Registry (CKYCR) has to fill the 14 digit KYC Identification Number (KIN) in application form as per AMFI circular 135/BP/68/2016-17. To download Common KYC Application Form, please visit our website <https://www.capitalmindmf.com>

b) In accordance with the aforesaid SEBI circulars and AMFI best practice guidelines for implementation of CKYC norms with effect from February 1, 2017: Individual investors who have never done KYC process under KRA regime i.e. a new investor who is new to KRA system and whose KYC is not registered or verified in the KRA system shall be required to provide KYC details in the CKYC Form to the Mutual Fund.

c) Individual investor who fills old KRA KYC Form, should provide additional / missing information using Supplementary KYC Form or CKYC Form.

d) Details of investors shall be uploaded on the system of CKYCR and a 14 digit unique KYC Identifier ('KIN') will be generated for such customer.

e) New investors, who have completed KYC process & have obtained KIN may quote their KIN in the application form instead of submitting CKYC Form/ Supplementary KYC Form. AMC/ Mutual Fund shall use the KIN of the investor to download the KYC information from CKYCR system and update its records.

f) If the PAN of investor is not updated on CKYCR system, the investor should submit self certified copy of PAN card to the Mutual Fund/ AMC.

In accordance with AMFI circular - 35P/MEM-COR/54/2019-20 dated February 28, 2020, it is mandatory, KYC to be verified by KYC Registration Agency before processing redemption. Further, investor requested to complete KYC process before placing redemption request.

The CKYC Form and Supplementary KYC Form are available at Investor Service Centre (ISC) of Capitalmind Mutual Fund and on website <https://www.capitalmindmf.com> The AMC reserves the right to reject transaction application in case the investor(s) fails to submit information and/or documentation as mentioned above. In the event of non compliance of KYC requirements, the Trustee / AMC reserves the right to freeze the folio of the investor(s).

#### f. Contact Information

- a) Please furnish the full postal address of the Sole/ First Applicant with PIN/Postal Code and complete contact details. (P.O. Box address is not sufficient).
- b) As per SEBI letter SEBI/HO/IMD/DOF4/OW/P/2018/0000019378/1 dated July 9, 2018 and AMFI Best Practice Guidelines Circular No. 77/2018-19 the first/sole holder's own email address and mobile number should be provided for speed and ease of communication in a convenient and cost-effective manner, and to help prevent fraudulent transactions. Individual investors must declare whether the primary email address and mobile number being provided belongs to Self or a Family member and tick the relevant code in the application form. The email id/contact details mentioned on the application form should be the same as the ones provided in the KRA. If found different, the details mentioned on KRA records will be updated in the folio. Investor will need to update the email id/ mobile number with the KRA in case of any change.



- c) Please note that all communication i.e. Account statement, Annual Report, News Letters will be sent via e-mail, if the e-mail id of the investor is provided in the application form. The Account statement will be encrypted with a password before sending the same to the registered email id. Should the unitholder face any difficulty in accessing/opening the Account Statements/documents sent via email, the unitholder may call/write to the AMC/Registrar and ask for a physical copy.
- d) Overseas address is mandatory for NRI/FII investors.

#### 4. BANK DETAILS

- a. Please furnish complete Bank Account Details of the Sole/First Applicant. This is a mandatory requirement and applications not carrying bank account details shall be rejected.
- b. Please provide your complete Core Banking Account Number, (if applicable), in your Bank Mandate in the Application Form. In case you are not aware of the Core Banking Account Number, kindly check the same with your bankers.
- c. Please attach an original cancelled cheque leaf if your investment instrument is not from the same bank account mentioned in the Application form.
- d. Capitalmind Mutual Fund will endeavour to remit the Redemption through electronic mode, wherever sufficient bank account details of the unit holder are available.

#### 5. MODE OF HOLDING

Please select mode of holding, if option left blank then default option of Anyone or Survivor will be considered.

#### 6. INVESTMENT/PAYMENT DETAILS

Plans:

The AMC has introduced a separate plan for direct investments (i.e. investments not routed through an AMFI Registration Number(ARN) Holder("Distributor"))(hereinafter referred to as "Direct Plan").

- There shall be 2 Plans available for subscription under the Schemes viz., Regular Plan and Direct Plan.
- Investors subscribing under Direct Plan of the Schemes should indicate the Scheme/Plan name in the application form as "Scheme Name - Direct Plan" e.g. "Capitalmind Flexi Cap Fund Direct Plan". Investors should also indicate "Direct" in the ARN column of the application form. However, in case Distributor code is mentioned in the application form, but "Direct Plan" is indicated against the Scheme name, the distributor code will be ignored and the application will be processed under Direct Plan. Please note, where application is received for Regular Plan without Distributor code or "Direct" mentioned in the ARN Column, the application will be processed under Direct Plan.
- Please indicate the Plan under which you wish to invest.
- Payment may be made only by Cheque or Electronic Fund Transfer. Cheque should be drawn in favour of the "Scheme name" - e.g. "Capitalmind Flexi Cap Fund Direct Plan" and crossed "Account Payee only".
- Please refer to Scheme Information Document, Statement of Additional Information & Key Information Memorandum of the scheme for the Minimum amount criteria of the scheme.
- Please note that third party payments shall not be accepted.
- Third Party Payment shall mean payment made through an instrument issued from an account other than that of the beneficiary investor. In case of payment instruments issued from a joint bank account, the first named applicant/investor must be one of the joint holders of the bank account from which the payment instrument is issued. 'Related person/s' means such persons as may be specified by the AMC from time to time. Exceptions: MF will accept subscriptions to schemes of Capitalmind MF accompanied by Third- Party Payment Instruments only in the following exceptional cases:
  - a. Payment by Employer on behalf of employee under Systematic Investment Plans or lumpsum/one time subscription, through Payroll deductions or deductions out of expense reimbursements.
  - b. Custodian on behalf of a Foreign Portfolio Investors (FPIs) or a client.
  - c. Payment by an AMC to an empanelled Distributor on account of commission/incentive etc. in the form of the Mutual Fund units of the schemes managed by such AMC through SIP or lumpsum/one-time subscription, subject to compliance with SEBI Regulations and Guidelines issued by AMFI, from time to time.
  - d. Payment by a Corporate to its Agent/Distributor/Dealer (similar arrangement with Principal "agent relationship), on account of commission or incentive payable for sale of its goods/services, in the form of the Mutual Fund Units through SIP or lump sum/one-time subscription, subject to compliance with SEBI Regulations and Guidelines issued by AMFI, from time to time.
  - e. Payment by registered Stock brokers of recognized stock exchanges for their clients having demat accounts. The investors making an application under the above mentioned exceptional cases are required to comply with the following, without which their applications for subscriptions for units will be rejected / not processed.
    - Mandatory KYC compliance of the investor and the person making the payment, in order to determine the identity of the investor and the person issuing the payment instrument.
    - Submit a separate, prescribed, 'Third Party Payment Declaration Form' from the beneficiary applicant/s and the person making the payment i.e., the Third Party, giving details of the bank account from which the payment is made and the relationship of the Third Party with the beneficiary. (The declaration form is available at <https://www.capitalmindmf.com>)
    - Submit a cancelled cheque leaf or copy of bank statement /pass book mentioning bank account number, account holders' name and address or such other document as the AMC may require for verifying the source of funds to ascertain that funds have been remitted from the drawer's account only

registered/pay-out bank account details or by matching the bank account number/name/ signature of the first named investor with the name/account number/signature available on the cheque. If the name/bank account number is not pre-printed on the cheque and signature on the cheque does not match with signature on the application, then the first named applicant/investor should submit any one of the following documents:

- (1) a copy of the bank passbook or a statement of bank account having the name and address of the account holder and account number
- (2) a letter\* (in original) from the bank on the bank's letterhead certifying that the investor maintains an account with the bank, along with information like bank account number, bank branch, account type, the MICR code of the branch & IFSC Code (where available). In respect of (ii) above, it should be certified by the bank manager with his/her full signature, name, employee code, bank seal and contact number. Investors should note that where the bank account numbers have changed on account of the implementation of core banking system at their banks, any related communication from the bank towards a change in bank account number should accompany the application form for subscription of units.

- b. Payment by RTGS, NEFT, ECS, Bank transfer, etc:

A copy of the instruction to the bank stating the account number debited must accompany the purchase application. The account number mentioned on the transfer Instruction copy should be a registered bank account or the first named unitholder should be one of the account holders to the bank account. The above broadly covers the various modes of payment for mutual fund subscriptions.

The above list is only indicative not exhaustive list and any other mode of payment as introduced from time to time will also be covered accordingly. In case the application for subscription does not comply with the above provisions, the AMC / Registrars retains the Sole and absolute discretion to reject/not process such application and refund the subscription money and shall not be liable for any such rejection.

#### c. NRI investors

NRI Investors and FPIs- NRIs and PIOs may purchase units of the scheme(s) on a repatriation and non-repatriation basis, while FPIs (erstwhile known as FIIs) may purchase units only on a repatriation basis and subject to applicable laws. They shall attach a copy of the cheque used for payment or a Foreign Inward Remittance Certificate (FIRC) or an Account Debit Certificate from the bankers along with the application form to enable the AMC to ascertain the repatriation status of the amount invested. The account type shall be clearly ticked as NRE or NRO or FCNR, to enable the AMC determine the repatriation status of the investment amount. The AMC and the Registrar may rely on the repatriation status of the investment purely based on the details provided in the application form.

#### d. Systematic Investment Plan (SIP)

Please read Scheme Information Document, Statement of Additional Information and Key Information Memorandum of the respective scheme for the applicability/ availability of Special Features in the respective scheme.

- In case the investor opts for Normal SIPs the payment details of first installment needs to be provided.
- If you wish to register SIP, kindly fill the relevant SIP Registration & OTM Debit Mandate Form.

#### 7. UNIT HOLDING OPTION(Demat/Non - Demat)

- a. Investors can hold units in demat / non-demat mode. In case demat account details are not provided or details of DP ID / BO ID, provided are incorrect or demat account is not activated or not in active status, the units would be allotted in non-demat mode.
- b. Statement of Accounts would be sent to Investors who are allotted units in non-demat mode.
- c. Units held in dematerialized form are freely transferable with effect from October 01, 2011, except units held in Equity Link Savings Scheme during the lock-in period.

For identifying Third Party Payments, investors are required to comply with the requirements specified below :

#### a. Payment by Cheque:

An investor at the time of his/her purchase must provide the details of pay-in bank account (i.e. account from which a subscription payment is made) and pay-out bank account (i.e. account into which redemption are to be paid). Identification of third party cheques by the AMC / Registrars will be on the basis of either matching of pay-in bank account details with

**8. FOREIGN ACCOUNT TAX COMPLIANCE (FATCA) FATCA & CRS TERMS & CONDITIONS:**

Details under FATCA & CRS: The Central Board of Direct Taxes has notified Rules 114F to 114H, as part of the Income- tax Rules, 1962, which Rules require Indian financial institutions such as the Bank to seek additional personal, tax and beneficial owner information and certain certifications and documentation from all our account holders. In relevant cases, information will have to be reported to tax authorities / appointed agencies. Towards compliance, we may also be required to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or any proceeds in relation thereto. Should there be any change in any information provided by you, please ensure you advise us promptly, i.e., within 30 days. Please note that you may receive more than one request for information if you have multiple relationships with Capitalmind Mutual Fund or its group entities. Therefore, it is important that you respond to our request, even if you believe you have already supplied any previously requested information

**FATCA & CRS INSTRUCTIONS:** If you have any questions about your tax residency, please contact your tax advisor. If you are a US citizen or resident or greencard holder, please include United States in the foreign country information field along with your US Tax Identification Number. It is mandatory to supply a TIN or functional equivalent if the country in which you are tax resident issues such identifiers. If no TIN is yet available or has not yet been issued, please provide an explanation and attach this to the form.

SEBI issued its circular no. CIR/MIRSD/2/2015 dated August 26, 2015 inter alia advising intermediaries to take necessary steps to ensure compliance with the requirements specified in the rules and guidelines specified by the Government of India. AMFI also issued its best practices guidelines circular no. 135/BP/63/2015-16 dated September 18, 2015 on this matter. The AMC and the Mutual Fund are required to adhere to various requirements inter alia including submission of various information / details relating to the investors in the schemes of the mutual fund, to authorities, as specified under the applicable laws. Accordingly, the following aspects need to be adhered to :

All investors will have to mandatorily provide the information and declarations pertaining to FATCA/CRS for all new accounts opened, failing which the application / transaction request shall be liable to be rejected. Investors are requested to provide all the necessary information / declarations to facilitate compliance, considering India's commitment to implement CRS and FATCA under the relevant international treaties. Please consult your professional tax advisor for further guidance on your tax residency, if required. In case customer has the following India pertaining to a foreign country and yet declares self to be non-tax resident in the respective country, customer to provide relevant Curing Documents as mentioned below:

FATCA & CRS Indicia observed (ticked)	Documentation required for Cure of FATCA/ CRS Indicia
U.S. place of birth	1. Self-certification that the account holder is neither a citizen of United States of America nor a resident for tax purposes; 2. Non-US passport or any non-US government issued document evidencing nationality or citizenship; AND 3. Any one of the following documents: Certified Copy of Certificate of Loss of Nationality or Reasonable explanation of why the customer does not have such a certificate despite renouncing US citizenship; or Reason the customer did not obtain U.S. citizenship at birth
Residence/ mailing address in a country other than India	1. Self-certification that the account holder is neither a citizen of United States of America nor a tax resident of any country other than India; and 2. Documentary evidence
Telephone number in a country other than India	If no Indian telephone number is provided 1. Self-certification that the account holder is neither a citizen of United States of America nor a tax resident of any country other than India; and 2. Documentary evidence If Indian telephone number is provided along with a foreign country telephone number 1. Self-certification that the account holder is neither a citizen of United States of America nor a tax resident for tax purposes of any country other than India; OR 2. Documentary evidence
Telephone number in a country other than India	1. Self-certification that the account holder is neither a citizen of United States of America nor a tax resident of any country other than India; and 2. Documentary evidence

**9. NOMINATION DETAILS**

- The nomination can be made only by individuals applying for/holding units on their own behalf singly or jointly.
- Non-individuals including a Society, Trust, Body Corporate, Partnership Firm, Karta of Hindu undivided family, a Power of Attorney holder and/or Guardian of Minor unitholder cannot nominate.
- Nomination is not allowed in a folio of a Minor unitholder.
- If the units are held jointly (i.e., in case of multiple unitholders in the folio), all joint holders need to sign the Nomination Form (even if the mode of holding/operation is on "Anyone or Survivor" basis).
- A minor may be nominated. In that event, the name and address of the Guardian of the minor nominee needs to be provided.
- Nomination can also be in favour of the Central Government, State Government, a local authority, any person designated by virtue of his office or a religious or charitable trust.
- The Nominee shall not be a trust (other than a religious or charitable trust), society, body corporate, partnership firm, Karta of Hindu Undivided Family, or a Power of Attorney holder.
- A Non-Resident Indian may be nominated subject to the applicable exchange control regulations.
- Multiple Nominees: Nomination can be made in favour of multiple nominees, subject to a maximum of 3 nominees. In case of multiple nominees, the percentage of the allocation/share should be in whole numbers without any decimals, adding upto a total of 100%. If the total percentage of allocation amongst multiple nominees does not add up to 100%, the nomination request shall be treated as invalid and rejected. If the percentage of allocation/ share for each of the nominee is not mentioned, the allocation /claim settlement shall be made equally amongst all the nominees.
- Every new nomination for a folio/account shall overwrite the existing nomination, if any.
- Nomination made by a unit holder shall be applicable for units held in all the schemes under the respective folio / account.
- Nomination shall stand rescinded upon the transfer of units.
- Death of Nominee/s: In the event of the nominee(s) pre-deceasing the unitholder(s), the unitholder/s is/are advised to make a fresh nomination soon after the demise of the nominee. The nomination will automatically stand cancelled in the event of the nominee(s) pre-deceasing the unitholder(s). In case of multiple nominations, if any of the nominee is deceased at the time of death claim settlement, the said nominee's share will be distributed equally amongst the surviving nominees.
- Transmission of units in favour of a Nominee shall be valid discharge by the asset management company/ Mutual Fund / Trustees against the legal heir(s).

- The nomination will be registered only when this form is completed in all respects to the satisfaction of the AMC.

- In respect of folios/accounts where the Nomination has been registered, the AMC will not entertain any request for transmission / claim settlement from any person other than the registered nominee(s), unless so directed by any competent court.

**10. DECLARATION AND SIGNATURES**

- Please tick the box provided for EUIN declaration in this section in case the ARN is mentioned in the distributor section and the EUIN is left blank.
- All signatures should be hand written in English or any Indian language. Thumb impressions should be from the left hand for males and the right hand for females and in both cases must be attested by a Judicial Magistrate or a Notary Public.
- If the application form is signed by a Power of Attorney (PoA) holder, the form should be accompanied by a notarised photocopy of the PoA. Alternatively, the original PoA may be submitted, which will be returned after verification. If the PoA is not submitted with the application, the Application Form will be rejected. The POA should contain the signature of the investor (POA Donor) and the POA holder.
- In case of corporates or any non-individual investors, a list of authorised signatories should be submitted along with Application form or in case of any change in the authorised signatory list, the AMC / Registrar must be notified within 7 days.
- In case of application under POA or by a Non- Individual (i.e. Company, trust, society, partnership firm etc.) the relevant POA or the resolution should specifically provide for/ authorize the POA holder/ authorized signatory to make application/invest money on behalf of the investor.

**11. GO GREEN INITIATIVE IN MUTUAL FUNDS**

- With respect to the recent directives issued by SEBI via Gazette Notification SEBI/LAD-NRO/ GN/2018/14 & Circular SEBI / HO / IMD / DF2 / CIR / P/2018/92 regarding Go Green Initiative in Mutual Funds regarding disclosing and providing information to investors through digital platform as a green initiative measure.
- In line with above initiative, Capitalmind Mutual Fund has adopted 'Go Green Initiative for Mutual Funds' and accordingly, the scheme Annual Reports /Abridged Summary will be hosted on our website <https://www.capitalmindmf.com> in downloadable format . Further, wherever email ids are registered in our records, the scheme Annual Reports / Abridged Summary will be sent via email.
- If you do not opt-in to receive a physical copy of the scheme Annual Report/Abridged Summary, you can view the same on our website or alternatively contact our registered office to get a physical copy of the Annual Report/Abridged Summary.



Toll Free Number : 1-800-570-5001 | Email : support@capitalmindmf.com | Website : https://www.capitalmindmf.com

Broker Code/ ARN / RIA** / PMRN** Code	Sub Broker /Agent's ARN Code	Bank Branch Code	Internal Code for Sub - Agent / Employee	EUIN*	ISC Date Timestamp & Reference No.

☐ \*\*By mentioning RIA/PMRN code, I/We authorize you to share with the Investment Adviser / Portfolio Manager the details of my/our transactions in the scheme(s) of Capitalmind Mutual Fund. (Please ✓ if applicable)  
 \*In case the EUIN box has been left blank, please refer the point related to EUIN in the Declaration & Signatures section overleaf. Commission "if any applicable" shall be paid directly by the investor to the AMFI registered distributor, based on the investor's assessment of various factors, including the service rendered by the distributor.  
 Please Note: All field marked with asterisk (\*) to be mandatorily filled.

## 1. UNIT HOLDER INFORMATION

Existing Folio Number  Existing UMRN

Name of Sole / 1st Applicant Mr. / Ms. / M/s.  First  Middle  Last

## 2. SIP INVESTMENT & PAYMENT DETAILS (Please refer to instructions overleaf)

Scheme - Capitalmind ☐ Growth (Default)

Please tick (✓) ☐ Regular Plan ☐ Direct Plan

(Refer respective scheme SID for applicable SIP frequency)

SIP Frequency ☐ Daily ☐ Weekly ☐ Fortnightly (1st & 16th of each month) ☐ Monthly ☐ Quarterly ☐ Half Yearly ☐ Yearly

SIP Date\*  SIP Start  SIP End  (End date cannot exceed 40 years) (\*You may select any date from 1st to 28th of the month. In case SIP date is not appropriately selected, '10' would be the default SIP date for Monthly/Quarterly SIPs. For Weekly SIP, Tuesday will be the default day.)

SIP Amount (₹ in figures)  (₹ in words)

☐ SIP Top Up Facility (Optional) (✓ to avail facility) ☐ Fixed\* OR ☐ Variable\* (Please fill the applicable section below) SIP Top Up Frequency ☐ Half Yearly OR ☐ Yearly\*

\*Fixed Top Up Amount:  OR \*Variable Top Up Percentage: ☐ 5% ☐ 10% ☐ 15% ☐ 20% ☐ Others (Multiple of 5% only)

\* The Fixed TOP UP amount shall be for minimum ₹ 1000 and in multiples of ₹ 1/- thereafter. \*If the Variable Top Up percentage is not selected, the default shall be 5%.

☐ SIP Top Up Cap Amount\*: ₹  OR ☐ SIP Top Up Cap Month  (\*Investor has to choose only one option either CAP amount or CAP month - year, In case of multiple selection, Top Up Cap amount will be considered as a default selection)

## First Installment Details

First SIP Transaction via Cheque No.  Cheque Dated  Amount (₹)  In Figures

Mandatory Enclosure (if 1st Installment is not by cheque) ☐ Blank cancelled cheque ☐ Copy of cheque

The name of the first/ sole applicant must be pre-printed on the cheque.

## 3. DECLARATION(S) & SIGNATURE(S) should be as it appears in the Folio / on the Application Form and in the same order. In case the mode of holding is joint, all Unit holders are required to sign.

I/We hereby authorise Capitalmind Mutual Fund and their authorised service provider to debit the above bank account by NACH/ Auto Debit Clearing for collection of SIP payments. I/We understand that the information provided by me/us may be shared with third parties for facilitating transaction processing through NACH/ Auto Debit Clearing or for compliance with any legal or regulatory requirements. I/We hereby declare that the particulars given above are correct and complete and express my/our willingness to make payments referred above through participation in NACH/Auto Debit. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I/We will not hold Capitalmind AMC/MF or their appointed service providers or representatives responsible. I/We will also inform, about any changes in my bank account immediately. I/We undertake to keep sufficient funds in the funding account on the date of execution of standing instruction. I/We have read and agreed to the terms and conditions mentioned overleaf. The ARN holder has disclosed to me/us all the commissions (in the form of trail commission or any other mode), payable to him for the different competing Schemes of various Mutual Funds from amongst which the Scheme is being recommended to me/us.

\*I/We acknowledge that the RIA has entered into an agreement with the AMC / MF for accepting transaction feeds under the code. I/We hereby indemnify, defend and hold harmless the AMC / MF against any regulatory action, damage or liability that they may suffer, incur or become subject to in connection therewith or arising from sharing, disclosing and transferring of the aforesaid information."

Sign of 1st Applicant / Authorised Signatory / POA	Sign of 2nd Applicant / Authorised Signatory / POA	Sign of 3rd Applicant / Authorised Signatory / POA
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## 4. OTM DEBIT MANDATE FORM (Applicable for Lumpsum additional purchases as well as SIP Registrations)

UMRN  Bank use  Date

Sponsor Bank Code  Bank use

Utility Code  Bank use

☒ CREATE ☒ MODIFY ☒ CANCEL

I/We hereby authorize  Capitalmind Mutual Fund

To Debit (tick ✓) ☐ SB ☐ CA ☐ CC ☐ SB-NRE ☐ SB-NRO ☐ Other  Bank A/c

With Bank  Name of customers bank  IFSC / MICR

An Amount Of Rupees  ₹

DEBIT TYPE ☒ Fixed Amount ☒ Maximum Amount FREQUENCY ☒ Mthly ☒ Qtly ☒ H-Yrly ☒ Yrly ☒ As & when presented

PAN No  Phone No  Email ID

Reference 1  Folio No  Reference 2  Scheme Name

1. I agree for the debit of mandate processing charges by the bank whom I am authorizing to debit my account as per latest schedule of charges of the bank. 2. This is to confirm that the declaration has been carefully read, understood & made by me/us. I am authorizing the user entity/Corporate to debit my account, based on the instructions as agreed and signed by me. 3. I have understood that I am authorized to cancel/amend this mandate by appropriately communicating the cancellation / amendment request to the user entity / corporate or the bank where I have authorized the debit.

PERIOD

From  Signature Of Primary Account Holder  Signature Of Joint Account Holder  Signature Of Joint Account Holder

To

Maximum period of validity of this mandate is 40 years only

1. Name Of Primary Account Holder 2. Name Of Joint Account Holder 3. Name Of Joint Account Holder

Mutual Fund investments are subject to market risks, read all scheme related documents carefully.

## Instructions for Systematic Investment Plan (SIP)

Please read Scheme Information Document along with Statement of Additional Information and addendum issued from time to time before filling this form.

The Unit holders of the Scheme can benefit by investing specific amounts periodically, for a continuous period. In case of Equity/Debt and hybrid funds, at the time of registration, the SIP allows the investors to invest fixed equal amounts subject to minimum of ₹1000/- and multiples of ₹1/-

Following are the frequencies and minimum amount of SIP (Please refer SID for respective schemes

- Daily, Weekly, Fortnightly, Monthly, Quarterly, Half-Yearly and Yearly
- Minimum number of instalments for each frequency is 6(Six)

Investors can enroll themselves for SIP in the Scheme by ticking appropriate box on the application form or by subsequently making a written request to that effect to the Registrar & Transfer Agent.

Investors can subscribe to SIP by using OTM. The cheques should be in favour of the scheme and crossed "Account Payee Only", and the cheques must be payable at the centre where the applications are submitted to the Investor Service Centre.

In case of fresh/additional purchases, if the name of the Scheme on the application form/transaction slip differs from the name on the Cheque, then the AMC will allot units under the Scheme mentioned on the application form/transaction slip.

Further, Investors/ unitholders subscribing for SIP are required to submit SIP request by filling SIP application form at least 21 working days prior to the date of first debit date and SIP start date shall not be beyond 100 days from the date of submission of request for SIP's.

In case existing mandates are successfully registered, a new SIP registration will take upto five business days. The first debit may happen any time thereafter, based on the dates opted by the Unit holder(s).

A fresh Account Statement / Transaction Confirmation will be mailed to the Unitholder, indicating the new balance to his/her credit in the Account. An investor will have the right to discontinue the SIP, subject to giving 2 calendar days prior notice in writing or by filling SIP cancellation form to the subsequent SIP date.

New Please fill Common Application Form along with SIP Registration & OTM Debit Mandate Form. If the investor fails to mention the scheme name in the SIP Registration Form, then the Fund reserves the right to register the SIP as per the scheme name available in the Common application. In case of any ambiguity in the form, Fund reserves the right to reject the SIP request.

Existing Please fill SIP Registration & OTM Debit Mandate Form and mention the existing folio number. If the investor fails to mention the scheme name in the SIP Registration Form, then the Fund reserves the right to register the SIP in the existing scheme (Eligible for SIP) available in the Folio. In case Multiple Schemes are available in the folio then Fund reserves the right to reject the SIP request.

• The SIP registration will be discontinued or considered as closed/ cancelled by the AMC upon 3 failed debit attempts under Daily, Weekly, Fortnightly and monthly frequencies and 2 failed debit attempts under Quarterly, Half-Yearly and Yearly Frequencies.

• The AMC will endeavour to have the cancellation of registered SIP mandate within 02 Business days from the date of receipt of the cancellation request from the investor. The existing instructions / mandate would continue till the date that when it is confirmed the SIP has been cancelled.

• In case of SIP investments, where the entire instalment amount is not available in the bank account, the SIP for that month would be rejected. Allocation to a particular Scheme or pro-rata allocation to Schemes will not be carried out. For e.g. the investor has SIPs in Scheme A and Scheme B of the AMC for amounts of INR 2000 each. If the investor has less than INR 4000 in the bank account on the day of SIP, no order will be placed.

• As per NPCI Circular NPCI/NACH/OC No.012/2023-24, mandate can be registered for a maximum duration of 40 years. An investor has to mandatorily enter the 'End Date' of the mandate by filling the date for a maximum period of 40 years from the start date or less

• If the OTM end date is more than 40 years, then the OTM Mandate will be rejected.

**SIP (Minor) :** As per SEBI regulations, a Systematic Investment Plan (SIP) registered in the name of a minor will automatically cease on the date the minor attains majority, even if the original SIP mandate end date is later.

After the minor becomes a major, the folio needs to be updated with the investor's KYC and bank details in their own name for any further transactions or continuation of the SIP.

### Default Dates:

- For Weekly SIP, Tuesday will be the default day and in case of Fortnightly SIP 1st and 16th of the month will be the default option.
- The SIP transaction (in weekly / fortnightly) will happen only on business day. For e.g. if the default day falls on a non-working day, the transaction will take place on the next working day only.
- If the investor has not mentioned the SIP start Month, SIP will start from the next applicable month, subject to completion of 10 Business Days lead time from the receipt of SIP request
- In case the SIP 'End period' is incorrect or not mentioned by the investor in the SIP form, then the default end period would be 40 years from the start date until further instructions are received from investor.

### SIP Top Up Facility:

SIP Top-Up facility shall be available to all the investors. Investors can opt for SIP Top Up facility with Fixed Top Up option or Variable Top Up option wherein the amount of the SIP could be increased at fixed intervals.

- The Fixed Top Up amount shall be for minimum INR 1000/- and in multiples of INR 1/- thereafter.
- Variable Top Up would be available in at 5%, 10% and 15% and such other denominations (over and above 5%, 10% and 15%) as opted by the investor in multiples of 5%.
- In case the investor opts for both options, the Variable Top Up option would be triggered.
- The frequency is fixed at Yearly and Half Yearly basis.
- In case the SIP Top Up facility is not opted by ticking the appropriate box and frequency is not selected, the Top Up facility may not be registered. Default frequency, in case Top Up facility is opted and frequency is not selected would be Half-Yearly interval.
- Quarterly SIP offers Top up frequency only at yearly intervals.

### SIP Pause Facility:

The Scheme offers Systematic Investment Plan ("SIP") Pause facility ("the Facility") for investors who wish to temporarily pause their SIP in the Schemes of the Fund. (subject to terms and conditions)  
SIP pause requests should be submitted at least 15 days before the requested start date.

### Please view below illustration for Fixed Top Up:

- SIP Tenure: 01 April 2025 to 31 March 2030
- Monthly SIP Instalment: ₹1000/-
- TopUp Frequency: Yearly, Fixed TopUp amount: 1000
- Instalment date - 1st of every month

Installment Number	From	To	Monthly SIP Instalment	Top Up Amount ( ₹ )	SIP Amount with Top Up ( ₹ )
1 to 12	01-Apr-25	31-Mar-26	1000	0	1000
13 to 24	01-Apr-26	31-Mar-27	1000	1000	2000
25 to 36	01-Apr-27	31-Mar-28	2000	1000	3000
37 to 48	01-Apr-28	31-Mar-29	3000	1000	4000
49 to 60	01-Apr-29	31-Mar-30	4000	1000	5000

### Please view below illustration for Variable Top Up:

- SIP Tenure: 01 April 2025 to 31 March 2030
- Monthly SIP Instalment: ₹1000/-
- TopUp Frequency: Yearly, TopUp percentage: 10%
- Instalment date - 1st of every month

Installment Number	From	To	Monthly SIP ( ₹ )	Top Up Amount (10%) ( ₹ )	Top Up Amount (rounded off) ( ₹ )	SIP Amount with Top Up ( ₹ )
1 to 12	01-Apr-25	31-Mar-26	1000	0	0	1000
13 to 24	01-Apr-26	31-Mar-27	1000	100	100	1100
25 to 36	01-Apr-27	31-Mar-28	1100	110	110	1210
37 to 48	01-Apr-28	31-Mar-29	1210	121	121	1331
49 to 60	01-Apr-29	31-Mar-30	1331	133.1	133	1464

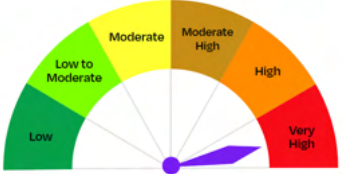

### Top-Up Cap option:

Unit holders have an option to cap the SIP Top-up amount based on either a fixed predefined amount or date as detailed below


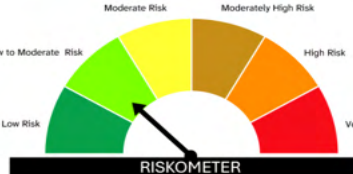
**Top-Up Cap amount:** Investor has an option to cap the SIP instalment (including Top- Up amount) once it reaches a fixed predefined amount. Thereafter the SIP instalment will remain constant till the end of SIP tenure.

- The fixed pre-defined amount should be same as the maximum amount mentioned by the investor in the bank mandate.
- In case of difference between the Top Up Cap amount and the maximum amount mentioned on Bank mandate, then amount which is lower of the two amounts shall be considered as the default amount of SIP Top-Up Cap amount.

**Top-Up Cap month-year:** Investor has an option to provide an end date to the SIP Top-up amount. It is the date from which Top - up to the SIP instalment amount will cease and the SIP instalment will remain constant till the end of SIP tenure. If none of the above options for Top-up cap is selected by the investor, the SIP Top-up will continue as per the SIP end date and Top-up amount specified by the investor.

Capitalmind Flexi Cap Fund -	Scheme Riskometer	Benchmark Riskometer (NIFTY 500 TRI)
<p>(An open-ended dynamic equity scheme investing across large cap, mid cap &amp; small cap stocks)</p> <p>This product is suitable for investors who are seeking :*</p> <ul style="list-style-type: none"> <li>Long term wealth creation:</li> <li>Investment predominantly in equity and equity related instruments across large cap, mid cap and small cap stocks</li> </ul>	 <p>The risk of the scheme is at <b>Very High Risk</b></p>	 <p>Benchmark riskometer is at <b>Very High Risk</b></p>

\*Investors should consult their financial advisers if in doubt about whether the product is suitable for them

Capitalmind Liquid Fund -	Scheme Riskometer	Benchmark Riskometer Tier I: Nifty Liquid Index A-I TRI (As per AMFI Tier I Benchmark)
<p>(An open-ended Liquid scheme. A relatively low-interest rate risk and relatively low credit risk fund)</p> <p>This product is suitable for investors who are seeking :*</p> <ul style="list-style-type: none"> <li>Regular Income over the short-term investment horizon</li> <li>Investment in debt and money market instruments with maturity upto 91 days.</li> </ul>	 <p>The risk of the scheme is <b>Low to Moderate</b></p>	 <p>The risk of the Benchmark is <b>Low to Moderate</b></p>

\*Investors should consult their financial advisers if in doubt about whether the product is suitable for them

Capitalmind Liquid Fund - Potential Risk Class ("PRC") Matrix of the Scheme			
Credit Risk →	Relatively Low (Class A)	Moderate (Class B)	Relatively High (Class C)
Interest Rate Risk ↓			
Relatively Low (Class I)	A-I		
Moderate (Class II)			
Relatively High (Class III)			

A-I – A Scheme with Relatively Low-Interest Rate Risk and Relatively Low Credit Risk

**Note :** Please visit the website for latest Riskometer updates: <https://capitalmindmf.com/statutory-disclosures>

## OFFICIAL COLLECTION CENTRES (FOR FRESH PURCHASES & SWITCH-INS)

### Capitalmind Asset Management Company - Investor Service Centre

**BENGALURU:** 2323, Prakash Arcade 1st Floor, 17th Cross HSR Layout Sector 1, Bengaluru, Karnataka - 560102.

### KFINTECH - INVESTOR SERVICE CENTRES

**SILCHAR:** N.N. Dutta Road, Chowchakra Complex Premtala, Silchar-788001. **SILIGURI:** Nanak Complex, 2Nd Floor, Sevoke Road, Siliguri-734001. **SITAPUR:** 12/12 Surya Complex, Station Road, Uttar Pradesh, Sitapur-261001. **SOLAN:** Disha Complex, 1st Floor, Above Axis Bank Rajgarh Road, Solan-173212. **SOLAPUR:** Shop No 106., Krishna Complex 477 Dakshin Kasaba, Datta Chowk, Solapur-413007. **SONEPAT:** Shop No. 205 Pp Tower, Opp Income Tax Office, Subhash Chowk, Sonapat-131001. **SRI GANGANAGAR:** Address Shop No. 5, Opposite Bihani Petrol Pump, Nh - 15, Near Baba Ramdev Mandir, Sri Ganganagar-335001. **SRIKAKULAM:** D No 158, Shop No # 3, Kaki Street, Opp Tulasi Das Hospital CB Road, Srikakulam-532001. **SULTANPUR:** 1st Floor Shop No 90A, Ramashanker Market, Ramashanker Market Civil Line, Sultanpur-228001. **SURAT:** Ground Floor, Empire State Building, Near Udhna Darwaja Ring Road, Surat-395002. **THANE:** Room No. 302, 3Rd Floor ganga Prasad, Near Rbl Bank Ltd, Ram Maruti Cross Roadnaupada, Thane West, Mumbai-400602. **TIRUNELVELI:** 55/18 Jeney Building, 2Nd Floor S N Road, Near Aravind Eye Hospital, Tirunelveli-627001. **TIRUPATHI:** Shop No:18-1-421/F1, City Center K.T.Road, Airtel Backside Office, Tirupathi-517501. **TIRUVALLA:** 2Nd Floorinjery Complex, Ramanchira Opp Axis Bank, Thiruvalla-689107. **TRICHUR:** 4Th Floor, Crown Tower Shakthan Nagar Opp. Head Post Office, Thrissur-680001. **TRICHY:** No 23C/1 E V R Road, Near Vekkaliannan Kalyana Mandapam Putthur, Trichy-620017. **TRIVANDRUM:** 3rdFloor, No- 3B TC-82/3417, CAPITOL CENTER OPP SECRETARIAT MG ROAD, TRIVANDRUM-695001. **TUTICORIN:** 4 - B A34 - A37, Mangalmal Mani Nagar, Opp. Rajaji Park Palayamkottai Road, Tuticorin-628003. **UDAIPUR:** Shop No. 202, 2Nd Floor, Business Centre 1C Madhuvan, Opp G P O Chetak Circle, Udaipur-313001. **UJJAIN:** Heritage Shop No. 227, 87 Vishvavidyalaya Marg Station Road, Near Icdi Bank Above Vishal Megha Mart, Ujjain-456001. **VALSAD:** 406 Dreamland Arcade, Opp Jade Blue Tithal Road, Valsad-396001. **VAPI:** A-8, Second Floor, Solitaire Business Centre, Opp Dcb Bank Gidc Char Rasta, Silvassa Road, Vapi-396191. **VARANASI:** D.64 / 127, C - H, Second Floor, Arihant Complex, Sigra, Near Petrom Pump, Varanasi-221010. **VASHI:** 902, 9th Floor, Plot No 39/03, Sector 30A Opp Inorbit Mall, Vashi Navi Mumbai, Vashi Navi Mumbai-400703. **VELLORE:** No 2/19, 1st Floor, Vellore City Centre Anna Salai, Vellore-632001. **VIJAYAWADA:** Hno26-23, 1st Floor Sundarammastreet Gandhinagar, Krishna, Vijayawada-520010. **ANDHERI:** Office No 103, 1st Floor, MTR Cabin-1, Vertex, Navkar Complex M.V. Road, Andheri East, Opp Andheri Court, Mumbai, Andheri-400069. **VISAKHAPATNAM:** Dno : 48-10-40, Ground Floor, Surya Ratna Arcade Srinagar, Opp Roadto Lalitha Jeweller Showroom, Beside Taj Hotel Ladge, Visakhapatnam-530016. **WARANGAL:** Shop No22, Ground Floor Warangal City Center, 15-1-237 Mulugu Road Junction, Warangal -506002. **YAMUNA NAGAR:** B-V 185/A, 2Nd Floor, Jagadri Road, Near Dav Girls College (Uco Bank Building) Pyara Chowk, Yamuna Nagar-135001. **MALAPPURAM:** MM18/1974, Peekeys Arcade, (ICICI Bank Building), Near Municipal bus stand, A K Road, Downhill, Malappuram, Kerala, Malappuram-676519. **GHATKOPAR:** 11/Platinum Mall, Jawahar Road Ghatkopar (East), Mumbai-400077. **KALYAN:** Seasons Business Centre, 104 / 1st Floor, Shivaji Chowk Opposite KDMC (Kalyan Dombivali Mahanagar Corporation), Kalyan-421301. **KORBA:** Office No.202 2nd floor, ICRC GUBE, 97 T.P. Nagar, Korba-495677. **SATARA:** G7 465 A, Govind Park Satar Bazaar, Satara-415001.

## KFINTECH - INVESTOR SERVICE CENTRES

**AGARTALA:** Ols Rms, Chowmuhani Mantri Bari Road 1St Floor, Near Jana Sevak Saloon Building Traffic Point, Tripura West, Agartala-799001. **AGRA:** 3rd Floor, 303 Corporate Park, Block no- 109, Sanjay Place, Agra-282002. **AHMEDABAD:** Office No. 401, On 4Th Floor, Abc-I Off. C.G. Road, Ahmedabad-380009. **AJMER:** Shop no. 2, 3rd Floor, Above Raymond Shop, Opp City Power House, Hathhi Bhata, Ajmer-395001. **AKOLA:** Shop No 25, Ground Floor, Yamuna Tarang Complex, Murtizapur Road, N.H. No- 6 Opp Radhakrishna Talkies, Maharashtra-444001. **ALIGARH:** 1St Floor, Sevti Complex, Near Jain Temple, Samad Road, Aligarh-202001. **ALLAHABAD:** Shop No. TF-9, 3rd Floor Vinayak Vrindavan Tower, Built Over H.NO.34/26 Tashkent Marg, Civil Station, Prayagraj-211001. **ALWAR:** Office Number 137, First Floor, Jai Complex, Road No-2, Alwar-301001. **AMARAVATHI:** Shop No. 21, 2Nd Floor, Gulshan Tower, Near Panchsheel Talkies Jaistambh Square, Amaravathi-444601. **AMBALA:** 6349, 2Nd Floor, Nicholson Road, Adjacent Kos Hospitalambala Cant, Ambala-133001. **AMRITSAR:** Sco 5, 2Nd Floor, District Shopping Complex, Ranjit Avenue, Amritsar-143001. **ANAND:** 203 SAFFRON ICON, OPP SENIOR CITIZEN GARDEN, MOTA BAZAR, V V NAGAR ANAND, Anand-388120. **ANANTHAPUR:** #13/4, Vishnupriya Complex Beside Sbi Bank, Near Tower Clock, Ananthapur-515001. **ASANSOL:** 112/N G T. Road Bhanga Pachil, G.T Road Asansol, Paschim Bardhaman Asansol, West Bengal-713303. **AURANGABAD:** Shop NO B 30/A Motiwala, Trade Center, Nirala Bazar, Chhatrapati Sambhajnagar, Aurangabad-431001. **AZAMGARH:** Shop no. 18 Gr. Floor, Nagarpalika Infront of Tresery office, Azamgarh-276001. **BALASORE:** 1-B. 1St Floor, Kalinga Hotel Lane Baleshwar, Baleshwar Sadar, Balasore-756001. **BANGALORE:** Old No 35, New No : 59, KAMALA NIVAS, 1ST FLOOR, PUTTANNA ROAD BASAVANGUDI, BANGALORE-560004. **BANKURA:** Plot Nos- 80/1/Anatunchati Mahalla, 3Rd Floor, Ward No-24, Opposite P.C Chandra Bankura Town, Bankura-722101. **BAREILLY:** 1St Floorrear, Sidea -Square Building, 54-Civil Lines, Ayub Khan Chauraha, Bareilly-243001. **VADODARA:** 1St Floor, 125 Kanha Capital, Opp. Express Hotel, R C Dutt Road, Alkapuri, Vadodara-390007. **BEGUSARAI:** SRI RAM MARKET, KALI ASTHAN CHOWK MATIHANI ROAD, BEGUSARAI, BIHAR-851011. **BELGAUM:** Premises No.101, Cts No.1893, Shree Guru Darshani Tower, Anandwadi, Hindwadi, Belgaum-590011. **BELLARY:** Ground Floor, 3Rd Office, Near Womens College Road, Beside Amruth Diagnostic Shanthi Archade, Bellary-583103. **BERHAMPUR:** (OR): Opp Divya Nandan Kalyan Mandap, 3Rd Lane, Dharam Nagar, Near Lohiya Motor, Berhampur-760001. **BHAGALPUR:** 2Nd Floor, Chandralok Complexghantaghar Radha Rani Sinha Road, Bhagalpur-812001. **BHARUCH:** 123 Nexus Business Hub, Near Gangotri Hotel, B/S Rajeshwari Petroleum, Makampur Road, Bharuch-392001. **BHATINDA:** Mcb -Z-3-01043 2 Floor, Goniana Road, Opporite Nippon India Mf Gt Road, Near Hanuman Chowk, Bhatinda-151001. **BHAVNAGAR:** 303 Sterling Point, Waghawadi Road, Bhavnagar-364001. **BHILAI:** Office No. 2, 1St Floor, Plot No. 9/6, Nehru Nagar [East], Bhilai-490020. **BHILWARA:** Office No. 14 B, Prem Bhawan Pur Road, Gandhi Nagar, Near Canarabank, Bhilwara-311001. **BHOPAL:** Sf-13, Gurukripa Plaza, Plot No. 48A, Opposite City Hospital, Zone-2 M P Nagar, Bhopal-462011. **BHUBANESWAR:** A/181, Back Side Of Shivam Honda Show Room, Saheed Nagar, Bhubaneswar-751007. **BIKANER:** H.No. 10 Himtasar House, Museum circle Civil line Bikaner, Rajasthan-334001. **BILASPUR:** Shop.No.306, 3Rd Floor, Anandam Plaza, Vyapar Vihar Main Road, Bilaspur-495001. **BOKARO:** City Centre, Plot No. He-07, Sector-Iv Bokaro Steel City, Bokaro-827004. **BORIVALI:** Gomati Smrutiground Floor, Jamblji Gully, Near Railway Station, Borivali, Mumbai-400092. **BURDWAN:** Saluja Complex; 846, Laxmipur, G T Road, Burdwan; Ps: Burdwan, Burdwan-East-713101. **CALICUT:** Second Floor, Manimuriyil Centre Bank Road, Kasaba Village, Calicut-673001. **CHANDIGARH:** Second floor, SCO 2469-70, Sco 2469-70, Sec. 22-C, Chandigarh-160022. **CHENNAI:** 9Th Floor, Capital Towers 180 Kodambakkam High Road, Nungambakkam, Chennai-600034. **CHINSURA:** No : 96 Po: Chinsurah, Doctors Lane, Chinsurah-712101. **COCHIN:** Door No:61/2784, Second floor, Sreelakshmi Tower Chittoor Road, Ravipuram Ernakulam, Kerala-682015. **COIMBATORE:** 3Rd Floor, Jaya Enclave 1057 Avinashi Road, Coimbatore-641018. **CUTTACK:** Shop No-45, 2Nd Floor, Netaji Subas Bose Arcade (Big Bazar Building) Adjacent To Reliance Trends, Dargha Bazar, Cuttack-753001. **DARBHANGA:** H No-185, Ward No-13, National Statistical office Campus, Kathalbari Bhandar Chowk Darbhanga, Bihar-846004. **DAVANGERE:** D.No 162/6, 1St Floor, 3Rd Main P J Extension, Davangere Taluk, Davangere Manda, Davangere-577002. **DEHRADUN:** Shop No-809/799 Street No-2 A, Rajendra Nagar, Near Sheesha Lounge Kaulagarh Road, Dehradun-248001. **DEORIA:** K. K. Plaza, Above Apurwa Sweets Civil Lines Road, Deoria-274001. **DHANBAD:** 204-A, 2Nd Floor, New Market, Bank More Katras road, Dhanbad-826001. **DHULE:** Ground Floor, Ideal Laundry Lane No 4, Khol Galli Near Muthoot Finance, Opp Bhavasar General Store, Dhule-424001. **DURGAPUR:** Mwav-16 Bengal Ambuja, 2Nd Floor, City Centre Distt. Burdwan Durgapur-16, Durgapur-713216. **ELURU:** Dno-23A-7-72/73K, K S Plaza Munukutla Vari Street, Opp Andhra Hospitals, R R Peta, Eluru-534002. **ERODE:** Address No 38/1, Ground Floor, Sathy Road (Vctv Main Road) Sorna Krishna Complex, Erode-638003.  **FARIDABAD:** A-2B, 2Nd Floor, Neelam Bata Road Peer Ki Mazar, Nehru Groundint, Faridabad-121001. **FEROZPUR:** The Mall Road Chawla Building Ist Floor, Opp. Central Jail, Near Hanuman Mandir, Ferozepur-152002. **GANDHIDHAM:** Shop # 12, Shree Ambica Arcade, Plot # 300 Ward 12. Opp. Cg High School, Near Hdfc Bank, Gandhidham-370001. **GANDHI NAGAR:** 138 - Suyesh solitaire, Nr. Podar International School Kudasam, Gandhinagar, Gujarat-382421. **GAYA:** Property No. 711045129, Ground Floor, hotel Skylark, Road, Gaya-823001. **GHAZIABAD:** Ff - 31, Konark Building, Rajnagar, Ghaziabad-201001. **GHAZIPUR:** House No. 148/19, Mahua Bagh, Raini Katra, Ghazipur-233001. **GONDA:** H No 782, Shiv Sadan, Iti Road, Near Ragbhukul Vidyapeeth Civil Lines, Gonda-271001. **GORAKHPUR:** Shop No 8 & 9, 4Th Floor, Cross Road The Mall Bank Road, Gorakhpur-273001. **GULBARGA:** H No 2-231, Krishna Complex, 2Nd Floor Opp. Opp. Municipal Corporation Office, Jagat Station Main Road, Kalaburagi, Gulbarga-585105. **GUNTUR:** 2Nd Shatter, 1St Floor, Hno. 6-14-48 14/2 Lane, Arundal Pet, Guntur-522002. **GURGAON:** No: 212A, 2Nd Floor, Vipul Agora M. G. Road, Gurgaon-122001. **GUWAHATI:** Ganapati Enclave, 4Th Floor, Opposite Bora Service Ullubari, Guwahati, Assam-781007. **GWALIOR:** City Centre, Near Axis Bank, Gwalior-474011. **HALDWANI:** Shoop No 5, Kmnv Shopping Complex, Haldwani-263139. **HARDWAR:** Shop No. - 17, Bhatia Complex Near Jamuna Palace, Haridwar-249410. **HASSAN:** Sas No: 490, Hemadri Arcade, 2Nd Main Road, Salgame Road Near Brahmins Boys Hostel, Hassan-573201. **HISSAR:** Shop No. 20, Ground Floor, R D City Centre Railway Road, Hissar-125001. **HOSHIARPUR:** Unit # Sf-6, The Mall Complex 2Nd Floor, Opposite Kapila Hospital, Sutheri Road, Hoshiarpur-146001. **HUBLI:** R R Mahalaxmi Mansion, Above Indusind Bank, 2Nd Floor, Desai Cross Pinto Road, Hubballi-580029. **HYDERABAD:** 2nd floor JBS Station, Lower Concourse 1, Situated in Jubilee Bus Metro Station, Secunderabad-500009. **HYDERABAD(GACHIBOWLI):** Selenium Plot No: 31 & 32, Tower B, Survey No.115/24 115/25/25, Financial District, Gachibowli, Nanakramguda, Serilingampally Mandal, Hyderabad-500032. **INDORE:** 101 Diamond Trade Center, 3-4 Diamond Colony, New Palasia, Above Khurana Bakery, Indore-452001. **JABALPUR:** 2Nd Floor, 290/1 (615-New), Near Bhavartal Garden, Jabalpur-482001. **JAIPUR:** Office No 101, 1St Floor, Okay Plus Tower, Next To Kalyan Jewellers Government Hostel Circle, Ajmer Road, Jaipur-302001. **JALANDHAR:** Office No 7, 3Rd Floor, City Square Building E-H197 Civil Line, Next To Kalyan Jewellers, Jalandhar-144001. **JALGAON:** 3Rd Floor, 269 Jaee Plaza, Baliram Peth Near Kishore Agencies, Jalgaon-425001. **JALPAIGURI:** D B C Road, Opp Nirala Hotel, Opp Nirala Hotel, Jalpaiguri-735101. **JAMMU:** 1D/D Extension 2, Valmiki Chowk, Gandhi Nagar, Jammu-180004. **JAMNAGAR:** 131 Madhav Plaza, Opp Sbi Bank Nr Lal Bunglow, Jamnagar-361008. **JAMSHEDPUR:** Madhukunj, 3Rd Floor, Q Road, Sakchi Bistupur, East Singhbhum, Jamshedpur-831001. **JHANSI:** 1St Floor, Puja Tower, Near 48 Chambers Elite Crossing, Jhansi-284001. **JODHPUR:** Shop No. 6, Gang Tower, G Floor, Opposite Arora Moter Service Centre, Near Bombay Moter Circle, Jodhpur-342003. **JUNAGADH:** Shop No. 201, 2Nd Floor, V-Arcade Complex, Near Vanzari Chowk M.G. Road, Junagadh-362001. **KANNUR:** 2Nd Floor, Global Village Bank Road, Kannur-670001. **KANPUR:** 15/46 B Ground Floor, Opp : Muir Mills Civil Lines, Kanpur-208001. **KARIMNAGAR:** 2Nd Shutterhno., 7-2-607 Sri Matha Complex Mankammathota, Karimnagar-565001. **KARNAL:** 3 Randhir Colony, Near Doctor J.C.Bathla Hospital, Karnal-132001. **KARUR:** No 88/11, Bb Plaza Nrmp Street K S Mess Back Side, Karur-639002. **KHAMMAM:** 11-4-3/3, Shop No. S-9, 1St Floor, Srivenkata Sairam Arcade Old Cpi Office, Near Priyadarshini College nehru Nagar, Khammam-507002. **KHARAGPUR:** Holding No 254/220, Sbi Building Malancha Road, Ward No.16, Po: Kharagpur, Ps: Kharagpur, Dist: Paschim Medinipur, Kharagpur-721304. **KOLHAPUR:** 605/1/4 E WardShahupuri 2Nd Lane, Laxmi Niwas, Near Sultane Chambers, Kolhapur-416001. **KOLKATA:** 2/1 Russel Street, 4Thfloor, Kankaria Centre, Kolkata-70001. **KOLLAM:** Sree Vigneswara Bhavan, Shastri Junction, Kollam-691001. **KOTA:** D-8, Shri Ram Complex, Opposite Multi Purpose School, Gumanpur, Kota-324007. **KOTTAYAM:** 1St Floor, Csiascension Square Railway Station Road, Collectorate P O, Kottayam-686002. **KURNOOL:** Shop No:47, 2Nd Floor, S Komda Shopping Mall, Kurnool-518001. **LUCKNOW:** Ist Floor, A. A. Complex, 5 Park Road Hazratganj Thaper House, Lucknow-226001. **LUDHIANA:** Sco 122, Second Floor, Above Hdfe Mutual Fun, Feroze Gandhi Market, Ludhiana-141001. **MADURAI:** No. G-16/17, Ar Plaza 1St Floor, North Veli Street, Madurai-625001. **MALDA:** Ram Krishna Pally, Ground Floor, English Bazar, Malda-732101. **MANDI:** House No. 99/11, 3Rd Floor, Opposite Gss Boy School, School Bazar, Mandi-175001. **MANGALORE:** Shop No - 305, Marian Paradise Plaza, 3Rd Floor, Bunts Hostel Road Dakshina Kannada, Karnataka, Mangalore-575003. **MARGOA:** Shop No 21, Osia Mall 1St Floor, Near Ktc Bus Stand, Sgdp Market Complex, Margao-403601. **MATHURA:** Shop No. 9, Ground Floor, Vihari Lal Plaza, Opposite Brijwasi Centrum, Near New Bus Stand, Mathura-281001. **MEERUT:** Shop No: 111, First Floor, Shivam Plaza, Near Canara Bank, Opposite Eves Petrol Pump, Meerut Uttar Pradesh-250001. **MEHSANA:** Ff-21, Someshwar Shopping Mall, Modhera Char Rasta, Mehsana-384002. **MIRZAPUR:** Triveni Campus, Near Sbi Life Ratanganj, Mirzapur-231001. **MOGA:** 1St Floordutt Road, Mandir Wali Gali Civil Lines Barat Ghar, Moga-142001. **MORADABAD:** Chadha Complex G. M. D. Road, Near Tadi Khana Chowk, Moradabad-244001. **MORENA:** House No. Hig 959, Near Court Front Of Dr. Lal Lab, Old Housing Board Colony, Morena-476001. **MUMBAI:** 6/8 Ground Floor, Crossley House, Near Bse (Bombay Stock Exchange)Next Union Bank, Fort Mumbai-400001. **MUZAFFARPUR:** First Floor, Saroj Complex, Diwam Road, Near Kalyani Chowk, Muzaffarpur-842001. **MYSORE:** No 2924, 2Nd Floor, 1St Main 5Th Cross, Saraswathi Puram, Mysore-570009. **NADIAD:** 311-3Rd Floor, City Center, Near Paras Circle, Nadiad-387001. **NAGERKOIL:** Hno 45, 1St Floor, East Car Street, Nagercoil-629001. **NAGPUR:** Plot No. 2, Block No. B / 1 & 2, Shree Apratment Khare Town, Mata Mandir Road, Dharampath, Nagpur-440010. **NANDED:** Shop No.4, Santakripa Market G G Road, Opp.Bank Of India, Nanded-431601. **NASIK:** S-9, Second Floor, Suyojit Sankul Sharanpur Road, Nasik-422002. **NAVSARI:** 103 1St Floor, Landmark Mall, Near Sayaji Library, Navsari Gujarat, Navsari-396445. **NEW DELHI:** 305 New Delhi House, 27 Barakhamba Road, New Delhi-110001. **NOIDA:** F-21, 2Nd Floor, Near Kalyan Jewelers Sector-18, Noida-201301. **PALGHAT:** No: 20 & 21, Metro Complex H.P.O.Road, Palakkad H.P.O.Road, Palakkad-678001. **PANIPAT:** Shop No. 20, 1St Floor, Brnk Market Behind Hive Hotel, G.T.Road, Panipat-132103. **PANJIM:** H. No: T-9, T-10 Affran Plaza, 3Rd Floor, Near Don Bosco High School, Panjim-403001. **PATHANKOT:** 2Nd Floor, Sahni Arcade Complex, Adj.Indra Colony Gate Railway Road, Pathankot, Pathankot-145001. **PATIALA:** B- 17/423, Lower Mall, Patiala Opp Modi College, Patiala-147001. **PATNA:** Flat No.- 102, 2BHK Maa Bhawani Shardalaj Exhibition Road, Patna-800001. **PONDICHERRY:** No 122(10B), Muthumariamman Koil Street, Pondicherry-605001. **PUNE:** Office # 207-210, Second Floor, Kamla Arcade, Jm Road. Opposite Balgandharva, Shivaji Nagar, Pune-411005. **RAIPUR:** Office No- 401, 5th Floor, PITHALIA PLAZA, Fafadih Chowk, Raipur-492001. **RAJAHMUNDURY:** D.No: 6-7-7, Sri Venkata Satya Nilayam, 1st Floor Vadrevu vari Veedhi T - Nagar, Rajahmundry-533101. **RAJKOT:** 302 Metro Plaza, Near Moti Tanki Chowk Rajkot, Rajkot Gujarat-360001. **RANCHI:** Room no 103, 1st Floor, Commerce Tower Beside Mahabir Tower Main Road, Ranchi-834001. **RENUKOOT:** C/O Mallick Medical Store, Bangali Katra Main Road, Dist. Sonebhadra (U.P.), Renukoot-231217. **REWA:** Shop No. 2, Shree Sai Anmol Complex, Ground Floor, Opp Teerth Memorial Hospital, Rewa-486001. **ROHTAK:** Office No:- 61, First Floor, Ashoka Plaza, Delhi Road, Rohtak-124001. **ROORKEE:** Near Shri Dwarkadhish Dharm Shala, Ramnagar, Roorkee-247667. **ROURKELA:** Dhanajay Niwas, 2nd Floor Main Road, Uditnagar, Rourkela, Sundargarh, Rourkela-769012. **SAGAR:** Ii Floor Above Shiva Kanch Mandir., 5 Civil Lines Sagar, Sagar-470002. **SALEM:** No.6 Ns Complex, Omalur Main Road, Salem-636009. **SAMBALPUR:** First Floor, Shop No. 219, Sahaj Plaza Golebazar, Sambalpur, Sambalpur-768001. **SATNA:** 1st Floor, Gopal Complex, Near Bus Stand Rewa Roa, Satna-485001. **SHILLONG:** Annex Mani Bhawan, Lower Thana Road, Near R K M Lp School, Shillong-793001. **SHIMLA:** 1St Floor, Hills View Complex, Near Tara Hall, Shimla-171001. **SHIMOGA:** Jayarama Nilaya, 2Nd Corss Mission Compound, Shimoga-577201. **SHIVPURI:** A. B. Road, In Front Of Sawarkar Park, Near Hotel Vanasthali, Shivpuri-473551. **SIKAR:** First Floorsuper Tower, Behind Ram Mandir, Near Taparya Bagichi, Sikar-332001.